



Board of Education
Karen Blevins, Chairperson
Kelby Cody, Vice Chairman
Kevin Barnette, Member
Keith Ray, Member
Barbara Wyatt, Member

Superintendent:
Dr. Will Hoffman

March 29, 2023

Mr. Rod Honeycutt
Madison County Manager
Marshall, NC 28753

Dear Mr. Honeycutt:

As requested, we are submitting our Proposed Local Budget Request to Madison County for 2023-2024. The Local Budget Request was approved at the March 27, 2023 meeting of the Madison County Board of Education. Once we receive allotment information from NCDPI later this spring, we will make available a full budget notebook that will include State and Federal allocations. We have followed the attached budget timeline as we developed our budget request.

Also attached to this budget request is a cover page that shows specific dollar amount requests that are in the budget. Those are divided into three areas that include Local Current Expense, Capital Outlay 40/42 Funds, and Early Childhood Education Center Budget. This budget request reflects Madison County Schools' Fund Balance Appropriated to fund the 2023-2024 budget. We have worked diligently through our budget development process to offset rising costs through budget cuts that include custodial staff, school clerical positions and school administrative staff.

Funding hurdles we are facing this fiscal year include the following:

- The impact of the State requiring our school system to move hourly employees to a \$15.00/hour minimum wage;
- The increases we are seeing in hospitalization at \$600.00 per employee and retirement costs at 2.5% for our employees who are funded locally and from funds other than State allotments (please see these increases over the past 5 years provided by our auditor); and,
- Inflationary increases which will severely impact our budget in areas such as maintenance costs.

*Revenue from the Article 46 Sales Tax will be budgeted in 2023-2024 for staff salary supplements in the amount of \$322,000.00.

For Local Current Expense, we are asking for a funding increase of \$313,880.00. \$250,000.00 of this request will help offset the funding gap we have in our Exceptional Children's (EC) program budget. State EC allotments are funded at 13% of Average Daily Membership (ADM), our EC students make up 19% of ADM which creates a recurring yearly shortfall of \$500,000.00. We are also requesting funding for one of the state required Economics and Personal Finance teaching positions at our two high schools in the amount of \$63,880.00. The Economics and Personal Finance (EPF) course is

intended to be a study of economics, personal finance, income and education, money management, critical consumerism, and financial planning. This course has been legislated by N.C. Session Law 2019-82, House Bill 924. Expectations for seniors leaving this course are to have a fundamental knowledge and understanding of the basic principles of economics and money management. All students at MHS and MECHS will be required to pass this class. **Our total Local Current Expense request for 2023-2024 is \$3,390,000.**

In 2022-2023, we requested \$833,077.00 for the Capital Outlay Budget. **We again request \$833,077.00 for the 2023-2024 year.** This will cover recurring costs of the energy savings loan, license fees for technology, contracted maintenance services and trash removal services.

*Revenue from the Article 46 Sales Tax will be budgeted in 2023-2024 for Capital Outlay expenses in the amount of \$178,000.00.

In the 2022-2023 school year, we requested \$102,000.00 for the Early Childhood Education Center Budget. We are requesting an increase for the 2023-2024 year in the amount of \$162,240.00. This increase reflects the cost of salary increases mandated for us to bring all non-certified employees to \$15.00/hour minimum wage. This mandate was not funded. Our system is working diligently to find alternative sources of funding. MCS has advocated for continued stabilization grants provided by North Carolina. We have raised student rates, but if we cannot find a sustainable financial solution, we will not be able to keep the Marshall and Mars Hill Early Childhood Centers open. **Our total Early Childhood Education Center request for 2023-2024 is \$264,240,00.**

Thank you for considering our budget request. Please know that the support of the Madison County Commission is appreciated. I look forward to working with you and the Madison County Commissioners.

Sincerely,



Dr. Will Hoffman

Madison County Schools
Timeline for Budget Development
Fiscal Year 2023-2024

Date	Event
January, 2023	Develop Budget Timeline
February 1, 2023	Review of Capital Needs Priorities with Principals
February 7, 2023	Board Work Session to Review Budget Timeline and Prioritize Capital Needs
February 15, 2023	Communication with Principals and District Administrators asking for budget requests
February 27, 2023	Board Work Session to Review Budget and Prioritize Capital Needs
March 3, 2023	Joint meeting with the Board of Education, the County Commission and the County Manager to tour schools and discuss budget priorities
March 7, 2023	Board Work Session to Review Budget and Prioritize Capital Needs
March 8-9, 2023	Meet with Principals and District Administrators to review budget requests. Budget requests submitted to Superintendent
March 15, 2023	Final Budget Discussion with Principals and District Administrators
March 27, 2023	Budget Work Session with Board of Education Final budget draft completed – Local Budget Approval
March 28, 2023	Preliminary Budget Request Letter to the County Manager
April, 2023	Budget Message and Request presented to the County Commissioners
June, 2023	Interim Budget Resolution passed pending information from County Commissioners
July-August, 2023	Final budget passed pending allotment information and appropriation from County Commissioners and State

MADISON COUNTY BOARD OF EDUCATION
Retirement Contributions Last Five Years

<u>Year</u>	<u>Pension Contribution</u>	<u>Post-employment Healthcare Contribution</u>	<u>Total</u>	<u>Avg Covered Employees</u>
2022	\$ 2,805,852	\$ 1,077,461	\$ 3,883,313	365
2021	2,212,360	999,903	3,212,263	355
2020	1,924,189	959,869	2,884,058	343
2019	1,787,893	912,131	2,700,024	333
2018	1,467,895	823,819	2,291,714	336

**MADISON COUNTY BOARD OF EDUCATION
LOCAL COUNTY BUDGET 2023-2024
FISCAL YEAR ENDING JUNE 30, 2024**

REVENUES:

LOCAL CURRENT EXPENSE:

		<u>Proposed Budget</u>	<u>2023-2024</u>
2.4110.000.000	Local Appropriation-County of Madison	\$ 3,390,000	Madison County Appropriation (add \$313,880 EC & Personal Finance Teacher)
2.4410.	Fines & Forfeitures	\$ 100,000	Fines/Forfeitures Clerk of Court
8.4450.	Interest	\$ 4,000	Bank Interest
8.4890.345.	Forest Service Funds	\$ 8,000	Forest Service Funds from County
2.2999.	Fund Balance	\$ 165,550	Fund Balance Appropriated
TOTAL LOCAL CURRENT EXPENSE REVENUES		\$ 3,667,550	

CAPITAL OUTLAY 40/42 FUNDS

		<u>Proposed Budget</u>	<u>2023-2024</u>
4.4142.077.000	40/42 Appropriation	\$ 833,077	40/42 funds from County
TOTAL CAPITAL OUTLAY PROGRAM REVENUES		\$ 833,077	

EARLY CHILDHOOD EDUCATION CENTER

		<u>Proposed Budget</u>	<u>2023-2024</u>
7.4110.705.000.000	ECEC Appropriation-County of Madison	\$ 264,240	Madison County Appropriation (Additional \$162,240)
TOTAL ECEC PROGRAM REVENUES		\$ 264,240	

JUVENILE DETENTION CENTER (JDC)

		<u>Proposed Budget</u>	<u>2023-2024</u>
8.4110.654	Juvenile Detention Center Revenue	\$ 184,000	Juvenile Detention Center Revenue
TOTAL JUVENILE DETENTION CENTER REVENUE		\$ 184,000	

TOTAL REVENUES	\$ 4,948,867
-----------------------	---------------------

EXPENDITURE SECTION

INSTRUCTIONAL

REGULAR INSTRUCTIONAL

		<u>Proposed Budget</u>	<u>2023-2024</u>
8.7100.248.311.	Contracted Services-EMYS	\$ 12,600	Support of EMYS (formerly Communities in Schools)
2.XXXX.007.131	Counselor 11 mo./Social Worker 10mo.	\$ 120,000	Counselor Position 11 mo./ Social Worker 10 mo.
2.5110.001.121	1:1 Teacher and PT Mechatronics	\$ 78,382	1:1 Teacher at MMS and PT Mechatronics at MHS
2.5110.001.121	Teaching Positions	\$ 220,000	4 Teaching Positions (K-3 Class Size) G.S. 115C-301
2.5110.027.142	Teacher Assistant Positions	\$ 100,000	4 Teacher Assistant Positions (K-3 Class Size)
2.5110.XXX.2XX	Additional Insurance & Retirement	\$ 125,000	Additional Insurance and Retirement (State/Local/Federal Funds)
2.5210.001.121	Exceptional Children Staff	\$ 250,000	Exceptional Children Staff
2.5110.001.121	Personal Finance Teacher	\$ 63,880	Personal Finance Teacher
2.5110.055.411.	Community College Tuition/Textbooks	\$ 50,000	Community College Tuition/Textbooks Early College/MHS
2.5110.055.311.317	Contracted Services-ABTech for MECHS	\$ 23,000	Contracted Services for AB Tech Early College
2.5810.055.142.317	Online Facilitators	\$ 40,000	Online Facilitators for Early College
2.5110.061.411.318	Instructional Supplies-Science Dept.	\$ 2,000	Science Department at MHS Funds
TOTAL REGULAR INSTRUCTIONAL		\$ 1,084,862	

CO-CURRICULAR INSTRUCTIONAL PROGRAMS

		<u>Proposed Budget</u>	<u>2023-2024</u>
2.5500.802.192.318	High School Supp.	\$ 75,500	High School Athletic Supplements
2.5500.802.192.319	Middle School Supp.	\$ 24,200	Middle School Athletic Supplements
2.5500.802.211.	Matching Fica	\$ 6,500	FICA for Athletic Supplements
2.5500.802.221	Matching Retirement	\$ 10,000	Matching Retirement for Supplements
2.5500.802.231	Hospitalization	\$ 3,000	Hospitalization for Supplements
2.5500.882.411.XXX	Support for Athletic Programs MHS	\$ 14,500	Support for Athletic Supplies at MHS
2.5500.882.462.318	High School Athletic Equipment	\$ 4,000	Athletic Equipment for MHS
2.5500.882.411.319	Support for Athletic Programs MMS	\$ 8,000	Support for Athletic Supplies at MMS
2.5500.882.461.319	Middle School Athletic Equip.	\$ 3,000	Middle School Athletic Equipment
2.5502.802.411.318	High School Band Equip.	\$ 3,000	High School Band Equipment
2.5500.802.192.318	High School Band Supp.	\$ 1,000	High School Band Supplement
2.5500.802.192.319	Middle School Band Supplement.	\$ 1,000	Middle School Band Supplement
2.5502.803.411.318	High School Drama Program	\$ 1,000	High School Drama Supplies
2.5502.803.411.318	High School Art Program	\$ 1,000	High School Art Supplies
2.5502.803.411.319	Middle School Drama Program	\$ 1,000	Middle School Drama Supplies
2.5502.803.411.319	Middle School Art Program	\$ 1,000	Middle School Art Supplies
2.5502.802.411.319	Middle School Band	\$ 2,000	Middle School Band Supplies
TOTAL CO-CURRICULAR INSTRUCTIONAL		\$ 159,700	
TOTAL INSTRUCTIONAL		\$ 1,244,562	

SUPPORT SERVICES

IMPROVEMENT OF INSTRUCTIONAL SERVICES

		<u>Proposed Budget</u>	<u>2023-2024</u>
2.6110.801.312	Workshop Expenses	\$ 850	Workshop Expense Testing/Curriculum
2.6110.801.332.	Travel Expense	\$ 2,435	Travel Expenses Testing/Curriculum
2.6110.801.411.	Supplies & Materials	\$ 11,507	Supplies Testing/Curriculum/Diversity
2.6110.801.361	State Accreditation Program	\$ 6,000	State Accreditation Program
TOTAL IMPROVEMENT OF INSTRUCTIONAL SERVICES		\$ 20,792	

**MADISON COUNTY BOARD OF EDUCATION
LOCAL COUNTY BUDGET 2023-2024
FISCAL YEAR ENDING JUNE 30, 2024**

<u>BOARD OF EDUCATION</u>		<u>Proposed Budget</u>	<u>2023-2024</u>
2.6910.801.312.	Workshop Expense	\$ 3,500	Workshops Board of Education/Strategic Plan
2.6930.801.311.	Audit Services	\$ 31,000	Audit Services
2.6920.801.311	Legal Services	\$ 37,000	Attorney Fees
2.6910.801.311	Instructional Serv. Contract Services	\$ 7,500	Low Wealth Consortium, Policy Updates
2.6910.801.181	Salary Board Members	\$ 20,160	Board Member Stipends
2.6910.801.211	FICA Board Members	\$ 1,550	FICA on Board Member Stipends
2.6910.801.361.	Membership Dues & Fees	\$ 23,360	NCSBA Membership Dues, NCASA Dues, Small Schools Consortium
2.6910.801.371.	Liability Insurance	\$ 10,000	Errors and Omissions/General Liability, Field Trip Accident Insurance
2.6910.801.459	BOE Meetings/Workshops	\$ 2,000	Supplies for Meetings, Child Nutrition Charges for Students
2.6910.801.411	Board of Education Supplies	\$ 6,650	Club Support, Survey Program, Teacher/Principal Year, ID Badges
TOTAL BOARD OF EDUCATION		\$ 142,720	
<u>EXECUTIVE ADMINISTRATION</u>		<u>Proposed Budget</u>	<u>2023-2024</u>
2.6940.002.111	Superintendent Differential	\$ 16,492	Differential for Superintendent Pay
2.6940.002.211	FICA/Medicare	\$ 1,265	FICA for Superintendent Pay
2.6940.801.332.	Travel-Out of County	\$ 2,000	Central Office Travel
2.6940.801.181.	Car Allowance-Supt.	\$ 6,000	Superintendent Car Allowance
2.6940.801.341.	Telephones	\$ 90,000	Phone System for All Schools/Cell Phones/Hot Spots Students
2.6940.801.311	Contracted Services	\$ 3,000	Applitrack, Background Checks, Superintendent Annual Physical
2.6940.801.312	Workshops	\$ 2,000	Workshops Central Office Staff
2.6940.801.313.	Advertising	\$ 3,000	Ads for Yearbooks, Banner for MHS, WHBK Sports Sponsor
2.6940.801.411.	Supplies & Materials	\$ 11,000	Central Office Supplies
2.6940.801.418	Software - Personnel	\$ 7,995	LINQ Human Resources Software/Annual Support
TOTAL EXECUTIVE ADMINISTRATION		\$ 142,752	
<u>OFFICE OF THE PRINCIPAL</u>		<u>Proposed Budget</u>	<u>2023-2024</u>
2.5400.005.XXX	Assistant Principal	\$ 59,477	Assistant Principal Salary
2.5400.003.XXX	Office Support at Schools	\$ 174,912	Office Support at Schools
2.5400.801.312	Workshops	\$ 3,000	Powerschool Workshops
2.5400.801.375	Surety Bond	\$ 322	Honesty Blanket Bond Renewal
2.5840.001.311	Hepatitis B.Vacc/Drug Testing	\$ 500	Drug Testing
TOTAL OFFICE OF THE PRINCIPAL		\$ 238,211	
<u>FINANCIAL & PERSONNEL SERVICES</u>		<u>Proposed Budget</u>	<u>2023-2024</u>
2.6610.801.311	Prof & Tech Services	\$ 6,400	AESOP for School Substitute Teacher System
2.6610.801.327.	Rental Expense-Storage Building	\$ 1,842	Storage Buildings Finance
2.6610.801.332.	Travel- out of county	\$ 2,500	Finance Travel
2.6610.801.342.	Postage	\$ 7,375	Postage for Postage Meter
2.6610.801.343.	Telecommunications-Network Services only	\$ 600	Charter in Central Office
2.6610.801.411.	Supplies & Materials	\$ 8,000	Supplies & Materials
2.6610.801.418.	Computer Software/Support	\$ 16,000	Financial Software Support
2.6610.801.375.	Surety Bond	\$ 770	Finance Officer Bond Renewal
2.6610.801.362.	Bank Service Fees	\$ 3,000	Bank Fees
2.6610.801.372	Liability & Collision Insurance	\$ 16,000	Insurance for School System
2.6610.801.373.	Property Insurance	\$ 83,677	Property Insurance
2.6610.801.373	Flood Insurance	\$ 9,000	Flood Insurance BCES
2.6610.801.462	Non Cap Equipment	\$ 1,000	Computer Equipment Finance
2.8100.036.717	Transfer-Charter Schools	\$ 40,000	Charter School Payments from Local Appropriation
TOTAL PERSONNEL & FINANCIAL SERVICES		\$ 196,164	
<u>TRANSPORTATION</u>		<u>Proposed Budget</u>	<u>2023-2024</u>
2.6550.056.175.	Transport. Personnel	\$ 26,800	Bus Garage Employee
2.6550.056.311.	Contracted Services	\$ 750	Contracted Services Bus Garage
2.6550.056.321.	Utilities - Electric	\$ 6,500	Electric Bus Garage
2.6550.056.323.	Public Utilities - Water	\$ 571	Water Bus Garage
2.6550.056.312	Staff Development	\$ 500	Workshops Bus Garage
2.6550.056.319	Other Tech Services	\$ 1,000	NCDENR Fees
2.6550.056.552	License and Title Fees	\$ 2,000	License and Title Fees Bus Garage
2.6550.056.332.	Travel	\$ 408	Travel Bus Garage
2.6550.056.341.	Telephone	\$ 5,400	Telephone Bus Garage, Charter
2.6550.056.411.	Supplies & Materials	\$ 2,500	Supplies Bus Garage
2.6550.056.421	Fuel for Facilities	\$ 5,000	Heating oil for Bus Garage
2.6550.056.424.	Oil	\$ 1,120	Oil for Buses/Vehicles
2.6550.056.425.	Tires & Tubes	\$ 1,000	Tires and Tubes for Buses/Vehicles
2.6550.056.422.	Vehicle Repair Parts	\$ 9,000	Repair Parts for Buses/Vehicles
2.6550.056.423	Gas/Diesel Fuel	\$ 37,389	Fuel for Local Vehicles
2.6550.056.541.	Equipment	\$ 220	Equipment Bus Garage
2.6550.056.211.	Matching Fica	\$ 1,670	FICA Bus Garage Employee
2.6550.056.221.	Matching Retirement	\$ 2,272	Retirement Bus Garage Employee
2.6550.056.231.	Hospitalization	\$ 5,900	Health Insurance Bus Garage Employee
TOTAL TRANSPORTATION		\$ 110,000	

**MADISON COUNTY BOARD OF EDUCATION
LOCAL COUNTY BUDGET 2023-2024
FISCAL YEAR ENDING JUNE 30, 2024**

<u>OPERATION OF PLANT</u>		<u>Proposed Budget</u>	<u>2023-2024</u>
2.6530.820.321.	Utilities - Electric	\$ 543,000	Electric Bills all Facilities
2.6530.820.322.	Gas for Facilities	\$ 60,000	Gas Bills for Facilities
2.6530.820.323.	Utilities - Water	\$ 62,148	Water/Sewer Bill all Facilities
2.6540.820.411.	Supplies & Materials	\$ 20,000	Paper Towels, Toilet Paper, etc. all Facilities
2.6540.820.421	Fuel for Facilities	\$ 35,000	Heating Oil for Facilities
TOTAL OPERATION OF PLANT		\$ 720,148	
<u>MAINTENANCE OF PLANT</u>		<u>Proposed Budget</u>	<u>2023-2024</u>
2.6580.821.319.	Technical Services	\$ 7,000	NCDENR Fees, Waste Fees
2.6580.821.325	Pest Control	\$ 12,000	Pest Control all Facilities
2.6580.821.311	Contracted Services	\$ 75,000	Contracted Services
2.6580.821.411	Supplies & Materials	\$ 144,165	Supplies & Materials
2.6580.821.341.	Telephone	\$ 6,670	Maintenance Telephone
2.6580.821.327	Rental of Equipment	\$ 7,000	Rental Equipment Maintenance
2.6580.821.422	Repair Parts	\$ 25,000	Repair parts
TOTAL MAINTENANCE OF PLANT		\$ 276,835	
<u>NON-INSTRUCTIONAL SUPPORT PERSONNEL</u>		<u>Proposed Budget</u>	<u>2023-2024</u>
2.5110.003.195.XXX	Planning Period Stipend	\$ 3,700	Teachers using Planning Period Cover Classes MHS
2.6580.003.151	Salary-Maintenance Office	\$ 32,000	Maintenance Office Support
2.6580.003.175.	Salary-Maintenance of Plant	\$ 142,235	Maintenance Employees Pay
2.6580.003.211.XXX.	Matching Fica	\$ 12,000	FICA for Maintenance Employees
2.6580.003.221.XXX.	Matching Retirement	\$ 34,120	Retirement for Maintenance Employees
2.6580.003.231.XXX.	Hospitalization	\$ 30,000	Health Insurance for Maintenance Employees
2.6580.009.184.	Longevity	\$ 4,200	Longevity Maintenance Employees
2.5110.003.232.	Workers' Compensation	\$ 63,715	Workers Comp. Premium all Employees
2.5850.069.XXX	Gatekeeper at Madison High	\$ 35,000	Gatekeeper Salary/Benefits
2.5110.001.233	Unemployment	\$ 4,000	Unemployment Payments from Local
2.5850.039.149	SRO	\$ 107,440	SRO's for all Elementary and Early College Full Time
2.5850.039.149	MOU w/ Sheriff's office for SRO's	\$ 106,956	SRO's for MMS and MHS paid through Sheriff's office
TOTAL NON-INSTRUCTIONAL SUPPORT PERSONNEL		\$ 575,366	
TOTAL LOCAL CURRENT EXPENSE		\$ 3,667,550	
<u>CAPITAL OUTLAY</u>		<u>Proposed Budget</u>	<u>2023-2024</u>
40/42 Funds			
4.9021.077.XXX	Energy Savings Loan Payment	\$ 440,000	Energy Savings Loan Payment
4.9021.077.XXX	License Fees	\$ 65,000	License Fees Technology
4.9021.077.529	Contracted Services	\$ 96,342	Maintenance Contracted Services
4.6540.820.XXX	Maintenance Contract-Trash Removal	\$ 89,200	Trash Removal for all Facilities
4.9021.077.XXX	Contracted Services (Maintenance)	\$ 41,200	Maintenance Contracted Services
4.9021.077.462	Supplies & Materials	\$ 101,335	Supplies & Materials
Total 40/42 Funds		\$ 833,077	
TOTAL CAPITAL OUTLAY FUNDS		\$ 833,077	
<u>EARLY CHILDHOOD EDUCATION CENTER</u>		<u>Proposed Budget</u>	<u>2023-2024</u>
7.7100.705.178	Salaries-ECEC Employees	\$ 264,240	Salaries Early Childhood Education Centers (Increase \$162,240)
TOTAL ECEC PROGRAM		\$ 264,240	
<u>JUVENILE DETENTION CENTER</u>		<u>Proposed Budget</u>	<u>2023-2024</u>
8.5110.654.XXX	Juvenile Detention Center	\$ 184,000	Juvenile Detention Center (Teachers, Supplies, etc.)
TOTAL JDC PROGRAM		\$ 184,000	
TOTAL EXPENSES		\$ 4,948,867	